



# NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, October 27, 2011. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1360 River Bend Drive/Dallas, Texas 75247 (Charles M. Cooper, Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair  
Metrocare Board of Trustees

By: Martha L. Toscano  
Assistant to the CEO/Board

# AGENDA

## METROCARE SERVICES

October 27, 2011

### BOARD TRAINING

Overview of IT System

Jeff Griffin, IT Director, *presenter*

(1:00 pm)

### REGULAR MEETING OF THE BOARD OF TRUSTEES

starting at 1:30 pm (Charles Cooper, Board Room)

1360 River Bend Dr/Dallas, TX 75247-4914

**Mrs. Noble I. Call to Order & Roll Call**

**II. Citizen Comments (Limited to 3 minutes)**

**III. Issues to be Considered**

- ❖ Consideration of Approval of August 25, 2011 Board Meeting Minutes

#### **Madame Chair Report**

#### **Chief Executive Officer Report**

Service Coordination – Shawnita Johnson, presenter

Consideration of Acceptance of CEO Report for FY11 Business Plan Progress through September 2011

Dr. Baker

- ❖ The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management's plans to address deficiencies therein.

#### **Strategy 1: Assure Adequate funding for Our Mission**

**Mr. Jeffery**

#### **Report of the Finance and Administration Committee**

Consideration of Acceptance of Financial Report for September 2011 (Unaudited)

Kyle Munson

- ❖ The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan

Consideration of Approval of Board Policy 4.10

Kyle Munson  
Sandy Stephens



The chief financial officer and the director of philanthropy will present the recommended changes to the Board Policy on Contributions to the Center

The Cottages of Hickory Crossing Update

Kyle Munson

The chief financial officer will provide a verbal update on the status of the outstanding loan with Central Dallas Community Development Corporation.

**Strategy 2: Assure That Our Focus Is On Our Consumers**

**Dr. North**

**Report of the Provider Services Committee**

Consideration of Acceptance of Medical Staff Services Report for September 2011

Dr. Hunter



The executive medical director will present the performance of medical staff services and the clinical outcome measures, including management plans to address deficiencies therein.

Consideration of Acceptance of Behavioral Health Service Delivery Report for September 2011

Tom Clark



Management will present the performance of the behavioral health provider division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

Consideration of Acceptance of Developmental Disability Provider Service Report for September 2011

Tom Clark



Management will present the performance of the developmental disabilities providers division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

**Ms. Walton –  
Brooks**

**Report of the Quality and Authority Services Committee**

Consideration of Approval of Quality Management Report for September 2011

Linda Thompson



The deputy chief executive officer will present the performance of the Dallas County Mental Retardation Authority (MRA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Consideration of Approval of Appointment to the IDD PAC/NAC Committee

Linda Thompson



- David Aston
- Drew Dixon

**Strategy 3: Assure The Visibility of Our Mission Through Our Board**

**Ms. Martinez**

**Report of the Philanthropy Committee**

Consideration of Acceptance of Development and Community Education Report for September 2011

- ❖ Sandy Stephens
  - The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

**Dr. Perez**                      **Report of the Legislative Action Committee**

Consideration of Acceptance of Legislative Action Report for September 2011

- ❖ Abel Hernandez
  - The public affairs coordinator will present a report on community and stakeholder education activities during the reporting month.

Julie Noble                      Consideration of Approval of Letter to Representative Hensarling Regarding Medicaid Funding

**Mrs. Noble**                      **Announcement of Closed Session**

IV.                      Announcement of Closed Session in Accordance with Subchapter D. Section 551.074 of the Texas Open Meetings Act (Chapter 551 of the Government Code) for the purpose of discussing personnel matters, i.e.

- CEO Performance Plan and Compensation

V.                      **Return to Open Session**

Mr. Jeffery                      Consideration of Approval of Chief Executive Compensation

- ❖                      The Ad Hoc Compensation Review Committee Chairman will present the Proposed CEO Compensation Package.

VII.                      **Meeting Adjournment**

- ❖                      *Designates items on which the Board may take action*