



## NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, August 30, 2018. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs conference room.)

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed for purposes permitted by Chapter 551, Open Meetings, Texas Government Code, Sections: 551.071, 551.072, 551.073, 551.074 and 551.076. Metrocare Services reserves the right to exercise its discretion and may convene in closed/executive session as authorized by the Texas Government Code Section 551.071, et seq, on any of the items listed on its agenda, and as a result to take any necessary action in Open Session.

Terry A. James, Chairman  
Metrocare Board of Trustees

Corey Golomb, Vice Chair  
Metrocare Board of Trustees

John W. Burruss, M.D.  
Chief Executive Officer

**BOARD OF TRUSTEES**

Terry A. James  
*Chairman*

Corey Golomb  
*Vice Chairman*

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Gutierrez  
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Jasmine Crockett

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1345 River Bend Dr.  
Dallas, Texas 75247  
(Mustangs Conf Rm.)

**Agenda**

Thursday, August 30, 2018

**BOARD TRAINING - 1:00 PM**

Information Privacy and Security Requirements  
Ratana K. DeLuca, Chief Compliance Officer

**REGULAR BOARD MEETING - 1:30 pm**

Mr. James

**I. Call Meeting to Order & Declaration of a Quorum**

**II. Citizen Comments** (Limited to 3 minutes - *only those registered*)

**Chairman Updates:**

- Recognition to Dr. Irie L. Session and Charlene Stark

**Board Liaison Reports:**

- Mental Health Advisory Committee (MHAC): Chairman: Mr. Jay Medlin, Board Liaison (vacant)
- Intellectual and Developmental Disability Planning and Network Advisory Committee (IDD/PNAC): Madame Chair: Ms. Sharlann B. Adams, Board Liaison: Ms. Corey Golomb
- TX Council Update – Corey Golomb, Vice chairman

**❖ CONSENT AGENDA ITEMS**

*All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.*

**IV.**

- Acceptance of the June 28, 2018 Regular Board Meeting Minutes
- Acceptance of the June 28, 2018 Special Called Meeting Minutes
- Acceptance of the Mental Health division report under the Clinical Services report
- Acceptance of the Marketing and Development Report for July 2018

**ACTION AGENDA ITEMS**

Dr. Burruss

**V. Chief Executive Officer Report**

Recognition of LifeNet Community Behavioral Health for their gift to Metrocare Services – Mr. Gary Keep

**Service Presentation:** Center for Children with Autism at Metrocare (CCAM-I) Alison McGrimley, presenter

- ❖ Consideration of Acceptance of the Chief Executive Officer Report for FY18 Key Performance Indicator Progress through July 2018

The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

**Strategy 1: Fiduciary Responsibility**

Dr. Secrest

**VI. Finance and Administration Reports**

Mr. Buckley

- ❖ Consideration of Acceptance of Financial Report for June 2018 (Unaudited)

The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Mr. Buckley

- ❖ Consideration of Acceptance of Financial Report for July 2018 (Unaudited)

The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Dr. Burruss

- ❖ Consideration of Acceptance of the FY19 Budget Plan

The chief executive officer will present the FY19 Budget Plan developed as part of the budgeting process for approval.

Mr. Buckley

- ❖ Consideration of Acceptance of the FY19 Key Performance Indicators

The chief administrative officer will present the key performance indicators for FY19.

Mr. Buckley

- ❖ Consideration of Acceptance of Engagement Letter for the External Audit Firm of Crowe, LLP for Fiscal Year ending August 31, 2018

The chief administrative officer will present the engagement letter for the upcoming external audit for the Center's fiscal year ending August 31, 2018.

Ms. Thompson

- ❖ Consideration of Acceptance of the Department of Health and Human Services Commission (HHSC) Performance Contract Allocation and Summary for FY 2019

The chief operating officer will present the FY2019 performance contract allocation and summary with HHSC

Ms. Allen

- ❖ Consideration of Acceptance of the Human Resource Report for July 2018

The chief human resource officer will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

## Strategy 2: Customer Focus

- |                       |              |   |
|-----------------------|--------------|---|
| Mr. James             | <b>VII.</b>  | <b>Clinical Services Report</b>   |
| Dr. Hunter            |              | <ul style="list-style-type: none"><li>❖ Consideration of Acceptance of the Clinical Services Division Reports for July 2018<br/><p>The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the performance of the behavioral health provider division, the developmental disabilities provider division of the center, and the clinical outcome measures, including management plans to address the deficiencies in each division.</p></li><li>❖ Consideration of Acceptance of Appointment to the Mental Health Advisory Committee<ul style="list-style-type: none"><li>• Susan Emily Stephens</li></ul></li></ul>   |
| Ms, Laos              | <b>VIII.</b> | <b>Quality and Authority Services Report</b>  |
| Ms. Salinas Gutierrez |              | <ul style="list-style-type: none"><li>❖ Consideration of Acceptance of Quality Management Report for July 2018<br/><p>The chief operating officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.</p></li><li>❖ Consideration of Acceptance of Local Plan for FYs 2019<br/><p>The chief operating officer will present the Local Service Area Plan which is a requirement of the HHSC performance contract, to address the needs of the local service area in accordance with state and federal laws.</p></li></ul> |
| Ms. Thompson          |              | <b>IX.</b>  |
|                       |              | <b>Adjournment</b> <ul style="list-style-type: none"><li>❖ <i>Designates items on which the Board may take action</i></li></ul>   |