



**BOARD OF TRUSTEES
MEETING MINUTES OF**

October 23, 2014

METROCARE SERVICES

REGULAR MONTHLY MEETING of the BOARD OF TRUSTEES

MINUTES OF October 23, 2014

A Regular Meeting of the Board of Trustees of Metrocare Services convened on Thursday, October 23, 2014 at 1380 River Bend Dr., Dallas, Texas 75247 (Charles M. Cooper, Board Rm.)

I. **Call To Order/Roll Call**

Ms. Martinez extended greetings to everyone and called the meeting to order at 1:30 p.m. A quorum was present. Board members present were:

Ms. Jill Martinez, Madam Chairman
Ms. Judy N. Myers, Vice chairman
Ms. Corey Golomb, Secretary
Ms. Julie Noble
Mr. David Gutierrez
Mr. David Aston
Dr. Leslie Secrest

Board Members not present: Dr. Brenda Richardson

The following staff were in attendance: Dr. John Burruss, Linda Thompson, Dr. Judith Hunter, Kyle Munson, Tom Clark, Sandy Stephens, Jennifer Bell, Terry Price, and Ratana Kong DeLuca.

Guest Present: Doug Barnes, Germaine White, Claudia Vargas and Brooks Love.

II. **CITIZENS' COMMENTS:** The procedure for public comments was available at the meeting for those interested. No public comment was received.

III. **ISSUES TO BE CONSIDERED:**

Consideration of Approval of the Minutes of the Metrocare Services Board Meeting for September 18, 2014. The Board minutes of September 18, 2014 were made a part of the packet. Ms. Martinez called for any changes or corrections to the minutes of the previous meeting. Ms. Golomb pointed out a typo on page 5 of the Finance report.

Motion: Ms. Noble moved that the minutes of September 18 be approved as corrected. All were in favor, and the motion carried

MADAME CHAIRMAN REPORT:

Board Liaison Reports:

141229

- Ms. Martinez presented the Chairman's report: This report was made a part of the board members folder. Ms. Martinez said the Health and Human Services Commission (HHSC) issued the Sunset Advisory Committee report a few weeks ago. The report indicates that agencies under NorthSTAR do not receive funding equal to other areas of Texas, and because the Behavioral Health Organization (BHO) is not a government entity, its members do not share equally in DSRIP funds. Ms. Martinez referred to the following web site www.sunset.texas.gov and the link "Agencies Now Under Review" for additional information.

The Sunset Commission will hold hearings on November 12-13 in Austin. Agencies under the NorthSTAR program will be able to present their testimony on November 13th. She said Mr. Hernandez will provide additional information in his report.

- Election Information: Ms. Martinez said early voting ends Friday, October 31st, and the General Election will take place on Tuesday, November 4th. A couple of web-sites were provided for election resources.
- Mental Health Advisory Committee (Madame Chairman: Marilu Velez-Thorn, Board Liaison: Dr. Brenda K. Richardson.) Ms. Martinez called on Mr. Tom Clark to present the MH Advisory report. Mr. Clark said the committee met on October 6th and there was a quorum present. A review of the division's accomplishments for the month of August was presented, as well as an update on Metrocare's plan to go Tobacco Free on January 1st. Several members agreed that going smoke free is beneficial, but they also expressed concern over those consumers that smoke and who may choose to go to other providers. Members of the committee that attend the Samuell clinic said WiFi was very welcome. Mr. Clark said he presented two applications for potential membership to the committee.

Next Committee and Board meeting schedule:

Ms. Martinez said the November meetings will be held at this same site. There is no Board meeting during the month of November.

- Committee meetings:
 Tuesday, November 18, 2014 (3rd Tuesday of the month)
 Provider Services Committee will meet at 11:30 am
 Development and Corporate Communications committee 12:15 pm
 Finance and Administration committee at approximately 12:45 pm.
- Board Meeting
 Thursday, December 4, 2014 (1st *Thursday in December*)
 Quality and Authority Services Committee at 12:45 pm
 Board Training at approximately 1:00 pm
 Board meeting at 1:30 pm
 The Legislative Action committee report will be presented as a committee of the whole.

Chief Executive Officer's Report: Dr. Burruss referred to Tom Clark for the introductions. Tom introduced Cynthia Neely from our Fostering Program.

Services Presentation: Ms. Neely presented the success story of a young lady who she referred to as LR. She said LR came to us when she was 8 years old. She had already been in 9 different foster homes and a residential program prior to coming to Metrocare's Fostering Program. LR had severe behaviors and was extremely traumatized. The family that took her into their home showed her lots of love, patience and nurturing. Case managers were on call 24/7 to intervene in any crisis situation. They also visited the home twice a week to provide support, interventions and skills trainings. Ms. Neely said neither the foster family nor the case workers were willing to give up on LR. The family involved LR in structured extra-curricular activities, and with their church youth ministry. LR is now 17 years old and still lives with her foster family, who she calls her parents for life. She plans on staying home until she graduates from high school and heads off to college.

Dr. Burruss and the Board thanked Ms. Neely for her presentation.

Consideration of Acceptance of Chief Executive Officer Report for FY14 Business Plan Progress through September 2014: Dr. Burruss said the Meal for the Minds event was an extraordinary success. He thanked Ms. Sandy Stephens, her team, and all the volunteers for the wonderful job they did. Next, Dr. Burruss introduced our new Chief Compliance Officer, Ms. Ratana DeLuca. At Miss Martinez invitation, Ms. DeLuca presented her credentials and work history. Ms. DeLuca said her office will require a volunteer from the board whose main function will be as a liaison between her office and the board.

Dr. Burruss said the rest of his report is in the packet and asked if anyone had any questions on his report. There were no questions posed for this item.

Motion: Dr. Secrest made a motion to accept the Chief Executive Officer Report for FY14 Business Plan Progress through September 2014. All were in favor, and the motion carried.

Finance and Administration Committee: Ms. Myers said the committee met this week and referred to Mr. Munson to present his report.

Consideration of Acceptance of the Financial Report for September 2014 (unaudited): Mr. Munson said his report was presented in detail at the Finance and Administration committee and asked if anyone had any questions. There were no questions posed for this item.

Motion: Ms. Martinez said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

Consideration of Acceptance of Human Resource Report for September 2014: Ms. Bell said her report was presented in detail at the Finance and Administration committee and remains unchanged.

Motion: Ms. Martinez said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

Report of the Provider Services Committee: Dr. Secrest called on Dr. Hunter to present her report.

Consideration of Acceptance of Medical Staff Services Report for September 2014: Dr. Hunter said this report was presented at the eProvider Services committee and it remains unchanged. Ms. Martinez congratulated Dr. Hunter on the Samuell Clinic meeting their goals. Dr. Burruss said Dr. Hunter did a wonderful job recruiting. We have new prescribers at our Samuell clinic. Dr. Hunter thanked Ms. Martinez and Dr. Burruss.

Motion: Ms. Martinez said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

Consideration of Acceptance of Behavioral Health Service Delivery Report for September 2014: Mr. Clark made a correction to page 1120 under item number 10, the YTD actual. He said this number is in the positive, and should not have any brackets. He said the rest of his report was presented at the Provider Services committee meeting and it remains unchanged.

Consideration of Acceptance of the Developmental Disabilities Report for September 2014: Mr. Clark said this report was presented at the Provider Services committee meeting and it remains unchanged.

Motion: Ms. Martinez said the Behavioral Health Service Delivery Report and the Developmental Disabilities Reports come as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

Dr. Secrest thanked Ms. Noble for presiding over the Provider Services committee. Ms. Noble thanked staff and management for meeting the DSRIP milestones.

Report of the Quality and Authority Services Committee: Mr. Aston said the committee met prior to the Board and the reports were provided in detail at that time. He called on Ms. Thompson to present a brief summary of this report.

Consideration of Approval of the Quality Management Report for September 2014: Ms. Thompson said this report was provided in detail at the Quality & Authority committee and remains unchanged.

Motion: Ms. Martinez said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

Motion: Ms. Martinez said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

Consideration of Approval of Revision to Board Policy 1.02 on Establishment and Implementation of Board Policies: Ms. Thompson said there were no significant changes to Board Policy 1.02.

Motion: Ms. Martinez said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

Report of the Development and Corporate Communication Committee: Ms. Noble called on Ms. Sandy Stephens for this report.

Consideration of Acceptance of the Development and Corporate Communications Report for September 2014: Ms. Stephens thanked everyone that attended the Meal for the Minds, the auxiliary members and all of the volunteers for all of their help. Ms. Stephens received accolades from the Board.

Motion: Ms. Martinez said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.


Report of the Legislative Action Committee: Mr. Gutierrez called on Mr. Hernandez for this report.

Consideration of Acceptance of the Legislative Action Committee Report for September 2014: This report was made part of the packet. Mr. Hernandez referred to his report and provided a brief summary of the same. Dr. Burruss said Collin County agrees with Issue number 9 and has a Resolution being circulated in Collin County. Discussion ensued on the Sunset Advisory Commission public hearings coming up on November 12 – 13 in Austin, Texas.

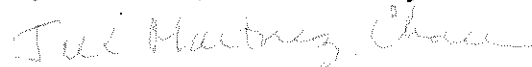
Motion: Ms. Golomb moved to accept the Legislative Action Committee Report for September 2014. Ms. Noble seconded. All were in favor, and the motion carried.

IV. **MEETING ADJOURNMENT:** There being no further business to come before the Board, Ms. Martinez adjourned the meeting. The meeting adjourned at 2:20 pm.

Minutes approved by:



Corey E. Golomb, Board Secretary



Minutes distributed by:
Martha L. Toscano
Assistant to the CEO and Metrocare Board of Trustees