



NOTICE

Metrocare Services, Board of Trustees, will hold a meeting of the **Finance and Administration Committee on Thursday, January 15, 2009 immediately following the Provider Services Committee at approximately 12:00 p.m.** The meeting will be held at 1360 River Bend Drive - Dallas, Texas (Board Room).

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Fred Orr, Chairperson
Finance and Administration Committee

Charles M. Cooper, Chairperson
Board of Trustees

By: Martha L. Toscano
Administrative Assistant to Board/CEO

AGENDA METROCARE SERVICES

Finance and Administration Committee Meeting
Thursday, January 15, 2009
At approximately 12:00 pm
(Immediately following the Provider Services Committee)

Board Room

Fred Orr, Chairperson
Elsa Rodriguez
Craig Jeffery
Charles M. Cooper, ex officio

I. CALL TO ORDER

II. CITIZEN COMMENTS (Please limit to 3 minutes)

III. ISSUES TO BE CONSIDERED

Mr. Orr 1. ❖ Approval of November 20, 2008 Finance and Administration Committee Meeting Minutes

FISCAL MANAGEMENT REPORTS

Kyle Munson 2. ❖ Recommendation of Approval of Financial Report for November 2008 (Unaudited)
The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan.

Kyle Munson 3. ❖ Recommendation of Approval of Financial Report for December 2008 (Unaudited)
The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan.

Kyle Munson 4. ❖ Recommendation of Approval of Revision to Board Policy 4.01
The chief financial officer will present proposed revisions to this policy which are offered to comply with board policy requiring the review of all board policies at least every five years.

Kyle Munson 5. ❖ Update on Hillside Campus Sale Inquiry

Kyle Munson 6. ❖ Recommendation to Receive FY 2008 Audited Financial Statements
The chief financial officer and the Auditing Firm of Davis, Kinard & Company will present the Financial Audit for the year ending August 31, 2008

IV. MEETING ADJOURNMENT

❖ *Designates items on which the Board may take action*
