

# AGENDA

## METROCARE SERVICES

### August 27, 2009

REGULAR MEETING OF THE BOARD OF TRUSTEES  
starting at 1:30 pm (Board Room)  
1360 River Bend Dr/Dallas, Texas 75247

Page

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#### I. Call to Order & Roll Call

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#### II. Citizen Comments (Limited to 3 minutes)

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#### III. Issues to be Considered

**Mrs. Noble** ❖ Consideration of Approval of June 26, 2009 Board Meeting Minutes 11368 – 11372

##### **Madame Chair Report:**

- Board Presentation to Mr. Fred Orr
- Announcement of Committee Assignment
  - Katy Hubener

##### Board Liaison reports:

- MH Advisory Committee (Chairman: Leonard Keesee, Board Liaison: Greg Allbright).
- Intellectual and Development Disability Planning/Network Advisory Committee (Chairperson: Gracie Sifuentez, Board Liaison: Verlean Walton-Brooks).
- Texas Council of Community MHMR Center's Meeting (Board Liaison: Julie Noble)
- Texas Council 24<sup>th</sup> Annual Conference ((Board Liaison: Julie Noble)

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#### **Chief Executive Officer Report**

##### Consideration of Acceptance of Chief Executive Officer Report

Dr. Baker ❖ The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management's plans to address deficiencies therein. 11373 – 11379

Consideration of Acceptance of Financial Report for June 2009  
(Unaudited)

Kyle Munson	❖	The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan.	11380 – 11382
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Consideration of Acceptance of Financial Report for July 2009  
(Unaudited)

Kyle Munson	❖	The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan.	11383 – 11385
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## Consideration of Acceptance of the FY10 Business Plan

Kyle Munson	❖	The chief financial officer will present the FY 10 Business Plan developed as part of the budgeting process for approval.	11386
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## Consideration of Acceptance of FY10 Budget Plan

Kyle Munson	❖	The chief financial officer will present management recommendations for the FY10 budget for approval.	11387 – 11390
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Consideration of Acceptance of DADS Performance Contract for  
FYs 2010 and 2011

Linda Thompson Kyle Munson	❖	The chief financial officer and Deputy CEO will present the FY10 performance contract with the Department of Aging and Disability Services.	11391 – 11397
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Consideration of Approval of Letter of Intent with NorthSTAR  
Behavioral Health Managed Care Company

Kyle Munson	❖	The chief financial officer will present the terms of the proposed agreement with ValueOptions	11398
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Consideration of Acceptance of Changes to Board Policy on Fund  
Balance and Retention 4.03

Kyle Munson	❖	The chief financial officer will present proposed revisions to the policy for approval	11399 – 11403
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Consideration of Acceptance of Engagement Letter from the  
External Audit Firm of Davis Kinard & Co., PC for FY09

Kyle Munson	❖	The chief financial officer will present the engagement letter for the upcoming external audit for the Center's fiscal year ending August 31, 2009	11404 – 11414
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Consideration of Acceptance of Managements Response to  
Hillside Campus Purchase Offer

Kyle Munson	❖	The chief financial officer will present an update on interest n purchase of the Hillside property, and associated recommendations	11415
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**Ms. Rodriguez**

**Report of the Provider Services Committee**

Consideration of Acceptance of Behavioral Health Service Delivery Report for July 2009

Tom Clark ❖ Management will present the performance of the behavioral health provider division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein. 11416 – 11419

Consideration of Acceptance of Developmental Disability Provider Service Report for July 2009

Brenda Cosens ❖ Management will present the performance of the developmental disabilities providers division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein. 11420 – 11422

Consideration of Approval of Communities Foundation Partnership Memorandum of Understanding

Sandy Stephens ❖ Management will present a collaboration agreement for the operation of a program to serve the homeless with chronic mental illness, as required in preparation for securing the needed funding for the implementation of this project. 11423 – 11439

Consideration of Approval of Intensive Behavioral Program

Linda Thompson  
Brenda Cosens ❖ Management will present for approval a plan for the operation of a program to serve developmentally disabled individuals during a period of behavioral crisis. 11440 – 11442

**Ms. Walton - Brooks**

**Report of the Quality and Authority Services Committee**

Consideration of Approval of Quality Management Report for July 2009

Linda Thompson ❖ The deputy chief executive officer will present the performance of the Dallas County Mental Retardation Authority (MRA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein. 11443 – 11447

Consideration of Approval of Local Plan for FY10

Linda Thompson ❖ The deputy chief executive officer will present the Local Service Area Plan, which is a requirement of the DADS performance contract, to address the needs of the local service area in accordance with state and federal laws. 11448 – 11498

Consideration of Acceptance of Appointment to the Intellectual and Developmental Disability Planning/Network Advisory Committee

Linda Thompson ❖

- Agnes “Ann” Keller

11499 - 11505

- Michael Jones
- Madaland Jones

The deputy chief executive officer will present to the board of trustees recommendations for membership to the Intellectual and Developmental Disability Planning/Network Advisory Committee.

**Ms. Ringle**

**Report of the Philanthropy Committee**

Consideration of Approval of Development and Community Education Report for July 2009

Sandy Stephens



The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

11507 – 11510

**Ms. Noble**

**Executive Session:**

**IV.**

Announcement of Closed Session in Accordance with Subchapter D. Section 551.074 of the Texas Open Meetings Act (Chapter 551 of the Government Code) for the purpose of discussing personnel matters, i.e.

CEO's Contract, Compensation & 2009 Evaluation Review

**V.**

**Return to Open Session**

**VI.**

**Meeting Adjournment**

❖ *Designates items on which the Board may take action*



# NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, August 27, 2009. The meeting will be held at 1360 River Bend Drive/Dallas, Texas 75247 (Conference Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair  
Metrocare Board of Trustees

By: Martha L. Toscano  
Assistant to the CEO/Board