



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, February 24, 2011. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1360 River Bend Drive/Dallas, Texas 75247 (Charles M. Cooper, Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair
Metrocare Board of Trustees

By: Martha L. Toscano
Assistant to the CEO/Board

AGENDA

METROCARE SERVICES February 24, 2011

BOARD TRAINING

"Competency and the Restoration Program"
Judge Douglas Skemp, *presenter*
(1:00 pm)

REGULAR MEETING OF THE BOARD OF TRUSTEES
starting at 1:30 pm (Charles M. Cooper, Board Room)
1360 River Bend Dr/Dallas, TX 75247-4914

Mrs. Noble I. **Call to Order & Roll Call** Page

II. **Citizen Comments** (Limited to 3 minutes)

III. **Issues to be Considered**

❖ Consideration of Approval of January 27, 2010 Board Meeting Minutes

Madame Chair Report

Chief Executive Officer Report

Outpatient Competency Restoration Program (OCR) Presentation -
Angela Heggins

Consideration of Acceptance of CEO Report for FY11 Business
Plan Progress through January 2011

❖ The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management's plans to address deficiencies therein.

Dr. Baker

Strategy 1: Assure Adequate funding for Our Mission

Mr. Jeffery **Report of the Finance and Administration Committee**

Consideration of Acceptance of Financial Report for January 2011
(Unaudited)

Kyle Munson

❖ The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan

Strategy 2: Assure That Our Focus Is On Our Consumers

Dr. North

Report of the Provider Services Committee

Consideration of Acceptance of Medical Staff Services Report for January 2011

Dr. Hunter



The executive medical director will present the performance of medical staff services and the clinical outcome measures, including management plans to address deficiencies therein.

Consideration of Acceptance of Behavioral Health Service Delivery Report for January 2011

Tom Clark



Management will present the performance of the behavioral health provider division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

Consideration of Acceptance of Developmental Disability Provider Service Report for January 2011

Brenda Cosens



Management will present the performance of the developmental disabilities providers division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

Ms. Walton – Brooks

Report of the Quality and Authority Services Committee

Consideration of Approval of Quality Management Report for January 2011

Linda Thompson



The deputy chief executive officer will present the performance of the Dallas County Mental Retardation Authority (MRA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Ms. Noble

Report of the Philanthropy Committee

Consideration of Approval of Development and Community Education Report for January 2011

Sandy Stephens



The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Ms. Noble

Announcement of Closed Session

Announcement of Closed Session in Accordance with Subchapter D. Section 551.074 of the Texas Open Meetings Act (Chapter 551 of the Government Code) for the purpose of discussing personnel matters, i.e.

IV.

- CEO Performance Plan and Contract

V. Return to Open Session

Consideration of Approval of Revision to Board Policy 1.04 – Policy on the Chief Executive Officer

Dr. Baker



Management will present recommended changes to incorporate a CEO Performance and Compensation Committee and an outline of its function

Consideration of Approval of Revision to Administrative Procedure for the Annual Performance Evaluation of the Chief Executive Officer - 1.04.01

Dr. Baker



Management will present recommended changes to incorporate a performance management format into the annual review of the Chief Executive Officer performance and compensation

Consideration of Approval of the Chief Executive Officer Contract

Mr. Jeffery



An extension of the current contract is proposed that incorporates the performance management process delineated in new Board Policy 1.04 and administrative Procedure 1.04.01

VI. Meeting Adjournment

- ❖ *Designates items on which the Board may take action*