

# AGENDA

## DALLAS METROCARE SERVICES

June 21, 2007

### TRAINING

“PATH Grant Required Training: “What Every Non-Profit Board Member Needs to Know”  
(11:30 –12:00)

### REGULAR MEETING OF THE BOARD OF TRUSTEES

starting at approximately 12:00 pm  
1360 River Bend Dr. (Board Room)

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**I. Call to Order & Roll Call**

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**II. Citizen Comments** (Limited to 3 minutes)

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**III. Issues to be Considered**

- ❖ Consideration of Approval of May 17, 2007 Board Meeting Minutes 9677 –

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**Mr. Cooper**

**Chairman Report**

Board Liaison reports:

- Announcement of Quality Council Liaison Appointment
- Report on External Monitoring of Foster Care Homes (Drew Dixon, presenter)
- MR Planning Advisory Committee/Network Advisory Committee (Board Liaison: Verlean Walton – Brooks, Chairperson: Gracie Sifuentez)
- MH Advisory Committee (Board Liaison: John Driver, Chairperson: Leonard Keesee)

- ❖ Consideration of Approval of Contract of Employment of Chief Executive Officer

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**Chief Executive Officer Report**

Dr Baker

- ❖ Consideration of Acceptance of Chief Executive Officer Report

Sandy Stephens  
John Luna  
Jesse Aguilera

- ❖ Consideration of Acceptance of Development and Community Education Report

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**Mr. Orr**

**Report of the Business and Finance Committee Chair**

**Fiscal Management Reports**

Kyle Munson



Consideration of Approval of Financial Report for May 2007 (Unaudited)

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Kyle Munson



Consideration of Acceptance of FY 07 Third Quarter Reports on Finance, Human Resources, and Information Systems

- Financial Investments
  - Salary Adjustments > \$5,000
  - Community Services Contracts > \$100,000 & Non-Community Service Contracts > \$25,000
  - Leases > \$25,000
  - Legal Expenses
  - Goods, Services and Equipment > \$15,000
  - Participation by Historically Underutilized Businesses
  - Information Technology Project Update
  - Human Resources
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**Mrs. Noble**

**Report of the Service & Program Committee**

**Service Delivery Reports**

Dr Graves



Consideration of Acceptance of Service Delivery Report for May 2007

Dr Graves



Consideration of Acceptance of Report on HOMES-Olmstead Grant

Dr. Baker



Consideration of Approval of Revision to Board Policy 1.13 on Policy on Board Meetings, Minutes and Protocol

Dr. Graves



Consideration of Approval of Revision to Board Policy 1.12 on Board Membership and Terms of Membership

Linda Thompson



Consideration of Approval of Revised Metrocare Services Board of Trustees By Laws

Linda Thompson



Consideration of Acceptance of Quarterly Reports on Service Delivery

- Local Plan
- Medical Records

**Quality Management Reports**

Linda Thompson



Consideration of Acceptance of Quality Management Report for May 2007

Linda Thompson



Consideration of Acceptance of FY 07 Third Quarter Reports on Quality Management and Research:

- DADS Performance Contract requirements
  - Compliance
  - Grants monitoring
  - Research activities
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**EXECUTIVE SESSION:**

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**IV.**

Announcement of Closed Session in accordance with Subchapter D. Sections 551.071 – 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporations, and to receive information from and/or question employee(s) without deliberating on the subject matter.

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**V.**

**RECONVENE IN OPEN SESSION**

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**VI.**

**Meeting Adjournment**

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❖ *Designates items on which the Board may take action*



## NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 12:00 pm on Thursday, June 21, 2007. Prior to the regular session, a Board training session will be held, beginning at 11:30 am. The meeting will be held at 1360 River Bend Drive, Dallas, Texas 75247 - 4914 (Board Room). Enter through Pathways Clinic.

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 24 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075, to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussion would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Charles M. Cooper, Chairperson  
Metrocare Board of Trustees

By: Martha L. Toscano  
Assistant to the CEO/Board