



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, September 23, 2010. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1360 River Bend Drive/Dallas, Texas 75247 (Charles M. Cooper, Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair
Metrocare Board of Trustees

By: Martha L. Toscano
Assistant to the CEO/Board

AGENDA

METROCARE SERVICES

September 23, 2010

REGULAR MEETING OF THE BOARD OF TRUSTEES

starting at 1:30 pm

(Charles M. Cooper, Board Room)

1360 River Bend Dr/Dallas, TX 75247-4914

I. Call to Order & Roll Call

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II. Citizen Comments (Limited to 3 minutes)

III. Issues to be Considered

Mrs. Noble ❖ Consideration of Approval of August 26, 2010 Board Meeting Minutes

Madame Chair Report:

Board Liaison reports:

- MH Advisory Committee Meeting (Chairperson: Leonard Keese, Board Liaison: Jill Martinez).

Chief Executive Officer Report

Consideration of Acceptance of Chief Executive Officer Report

Dr. Baker

❖

The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management's plans to address deficiencies therein.

Mr. Jeffery

Report of the Finance and Administration Committee

Consideration of Acceptance of Financial Report for August 2010 (Unaudited)

Kyle Munson

❖

The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan.

Consideration of Acceptance of FY10 Fourth Quarter Reports on Finance, Human Resources, and Information Systems

Kyle Munson

❖

The chief financial officer will present the following quarterly reports in accordance with specific Board Policies.

- Quarterly Investment Report, Board Policy 4.01.02
- Salary Adjustments > \$5,000, Board Policy 5.10
- Community Services Contract >\$100,000 & Non-Community Service Contracts > \$25,000, Board Policy 4.02
- Lease Obligations > \$25,000, Board Policy 4.02
- Legal Expenses, Board Policy 4.02
- Purchases of Goods, Services and Equipment > \$15,000, Board Policy 4.02
- Participation by Historically Underutilized Businesses (HUB)
- Report on Information Technology Projects

Strategy 2: Assure That Our Focus Is On Our Consumers

Dr. North

Report of the Provider Services Committee

Consideration of Acceptance of Medical Staff Services Report for August 2010

Dr. Hunter



The executive medical director will present the performance of medical staff services and the clinical outcome measures, including management plans to address deficiencies therein.

Consideration of Acceptance of Behavioral Health Service Delivery Report for August 2010

Tom Clark



Management will present the performance of the behavioral health provider division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

Consideration of Acceptance of Developmental Disability Provider Service Report for August 2010

Brenda Cosens



Management will present the performance of the developmental disabilities providers division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

**Ms. Walton –
Brooks**

Report of the Quality and Authority Services Committee

Consideration of Approval of Quality Management Report for August 2010

Linda Thompson



The deputy chief executive officer will present the performance of the Dallas County Mental Retardation Authority (MRA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Consideration of Acceptance of FY10 Fourth Quarter Reports on Service Delivery

Linda Thompson



Board policy calls for regular reports on programs and services implemented as part of the local plan. It also calls for regular reports on records management. The deputy chief executive officer will present information regarding activities occurring during the first quarter in the following reports.

- Local Plan
- Medical Records

Consideration of Acceptance of FY10 Fourth Quarter Reports on Quality Management and Research

Linda Thompson



The deputy chief executive officer will present information regarding Quality Management activities in meeting identified performance measures and targets identified in the Department of Aging and Disability Services Performance Contract pertaining to the MRA and to the Mental Health Division around Resiliency and Disease Management Fidelity occurring during the first quarter.

- DADS Performance Contract Requirements
- Compliance
- Research Activities

Consideration of Approval of Revision to Board Policy 6.01

Linda Thompson



The deputy chief executive officer will present the recommended changes to the Board Policy on Quality Management to assure that the policy conforms to statutory references and actual practices.

Mrs. Noble

Board Discussion Related to Strategy 2

- 1) Assure that our services are known and available to anyone in the community who is in need, regardless of culture
- 2) Assure that our future service delivery model meets the needs of our mission
- 3) Assure that our capital assets adequately support our mission
- 4) Assure an adequate workforce to achieve our vision for the people we serve
- 5) Assure that our staff has the technology to achieve our mission
- 6) Improve the availability of affordable housing for our consumers

Ms. Ringle

Report of the Philanthropy Committee

Consideration of Approval of Development and Community Education Report for August 2010

Sandy Stephens



The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Consideration of Approval of Legislative Action Report for August 2010

John Luna



The director of public affairs will present a report on community and stakeholder education activities during the reporting month.

Mrs. Noble

Announcement of Closed Session

IV.

Announcement of Closed Session in Accordance with Subchapter D. Section §551.072 of the Texas Open Meetings Act (Chapter 551 of the Government Code) to deliberate the purchase, exchange, lease, or value of real property; specifically, Metrocare property at 1353 North Westmoreland, Dallas, Texas 75211 because deliberation in an open meeting would have a detrimental effect on the position of the center in negotiations with a third person.

V.

Return to Open Session

VI.

Meeting Adjournment

❖ *Designates items on which the Board may take action*