



NOTICE

Metrocare Services, Board of Trustees, will hold a meeting of the **Finance and Administration Committee on Thursday, November 20, 2008 immediately following the Provider Services Committee at approximately 12:00 p.m.** The meeting will be held at 1360 River Bend Drive - Dallas, Texas (Board Room).

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Fred Orr, Chairperson
Finance and Administration Committee

Charles M. Cooper, Chairperson
Board of Trustees

By: Martha L. Toscano
Administrative Assistant to Board/CEO

AGENDA METROCARE SERVICES

Finance and Administration Committee Meeting
Thursday, November 20, 2008
At approximately 12:00 pm
(Immediately following the Provider Services Committee)

Board Room

Fred Orr, Chairperson
Elsa Rodriguez
Craig Jeffery
Charles M. Cooper, ex officio

I. CALL TO ORDER

II. CITIZEN COMMENTS (Please limit to 3 minutes)

III. ISSUES TO BE CONSIDERED

Mr. Orr 1. ❖ Approval of October 16, 2008 Finance and Administration Committee Meeting Minutes

FISCAL MANAGEMENT REPORTS

Recommendation of Approval of Financial Report for October 2008 (Unaudited)

Kyle Munson 2. ❖ The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan.

Discussion of INCAP Funds Interest in the Hillside Campus

Kyle Munson 3. The chief financial officer and INCAP Funds representatives will present a verbal report on their discussions regarding INCAP's interest in their purchase of the Hillside Campus.

IV. MEETING ADJOURNMENT

❖ *Designates items on which the Board may take action*
