

# AGENDA

## METROCARE SERVICES

### February 25, 2010

#### TRAINING

“Metrocare’s Center of Excellence: a Metrocare/UT-Southwestern Collaboration”  
Dr. Osman Ali, *presenter*  
(1:00 pm)

REGULAR MEETING OF THE BOARD OF TRUSTEES  
starting at 1:30 pm (Board Room)  
1360 River Bend Dr/Dallas, TX 75247-4914

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#### I. Call to Order & Roll Call

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#### II. Citizen Comments (Limited to 3 minutes)

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#### III. Issues to be Considered

Mrs. Noble



Consideration of Approval of January 28, 2010 Board Meeting Minutes

##### Madame Chair Report:

- Announcement of Appointment of Mr. Herbert Kamm to Metrocare Board of Trustees
- Board Presentation to Mr. Charles Cooper
- Appointment of Nominating Committee
- Announcement of Committee Assignment(s)

##### Board Liaison reports:

- MH Advisory Committee (Chairman: Leonard Keesee, Board Liaison: Greg Allbright).
- Texas Council of Community MHMR Center’s Meeting (Board Liaison: Julie Noble)

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#### Chief Executive Officer Report

Consideration of Acceptance of Chief Executive Officer Report

Dr. Baker



The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management’s plans to address deficiencies therein.

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**Mr. Jeffery****Report of the Finance and Administration Committee**

Consideration of Acceptance of Financial Report for January 2010 (Unaudited)

Kyle Munson



The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan.

**Dr. North****Report of the Provider Services Committee**

Consideration of Acceptance of Medical Staff Services Report for January 2010

Dr. Hunter



The executive medical director will present the performance of medical staff services and the clinical outcome measures, including management plans to address deficiencies therein.

Consideration of Acceptance of Behavioral Health Service Delivery Report for January 2010

Tom Clark



Management will present the performance of the behavioral health provider division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

Consideration of Acceptance of Developmental Disability Provider Service Report for January 2010

Brenda Cosens



Management will present the performance of the developmental disabilities providers division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

**Ms. Walton – Brooks****Report of the Quality and Authority Services Committee**

Consideration of Approval of Quality Management Report for January 2010

Linda Thompson



The deputy chief executive officer will present the performance of the Dallas County Mental Retardation Authority (MRA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Consideration of Approval of Revision to Board Policy 2.03

Linda Thompson



The deputy chief executive officer will present the recommended changes to the Board Policy on Client Abuse, Neglect and Exploitation to assure that the policy conforms to statutory references and actual practices.

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**Ms. Ringle****Report of the Philanthropy Committee**

Consideration of Approval of Development and Community Education Report for January 2010

Sandy Stephens



The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

**Ms. Sheehan**

**Report of the Legislative Action Committee**

Consideration of Approval of Legislative Action Report for January 2010

John Luna



The director of public affairs will present a report on community and stakeholder education activities during the reporting month.

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**Mrs. Noble**

**Executive Session:**

**IV.**

**Announcement of Closed Session** in Accordance with Subchapter D. Section §551.072 of the Texas Open Meetings Act (Chapter 551 of the Government Code) to deliberate the purchase, exchange, lease, or value of real property; specifically, Metrocare property at 1353 North Westmoreland, Dallas, Texas 75211 because deliberation in an open meeting would have a detrimental effect on the position of the center in negotiations with a third person.

**V.**

**Return to Open Session**

Consideration of Acceptance of Board Resolution Authorizing the Agreement between Grubb & Ellis and Metrocare Services Concerning the Hillside Campus

Kyle Munson



The chief financial officer will review the proposed representation and commission agreement with Grubb & Ellis related to any potential sale of the property at Hillside.

Kyle Munson



Consideration of Approval of Board Resolution to Accept the Engagement of Grubb & Ellis to Assist in the Location of Replacement Space for the Hillside Campus

The chief financial officer will review the proposed representation and commission agreement with Grubb & Ellis related to location of replacement space for the programs currently at Hillside, were the property at Hillside to be sold.

**VI.**

**Meeting Adjournment**

❖ *Designates items on which the Board may take action*



# NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, February 25, 2010. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1360 River Bend Drive/Dallas, Texas 75247 (Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair  
Metrocare Board of Trustees

By: Martha L. Toscano  
Assistant to the CEO/Board