



NOTICE

Dallas Metrocare Services, Board of Trustees, will hold a meeting of the **Service and Program Committee on Thursday, January 19, 2006 at 11:30 a.m.** The meeting will be held at 1360 River Bend Drive - Dallas, Texas (Board Room).

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Dr Edgar Nace, Chairman
Service and Program Committee

Charles M. Cooper, Chairperson
Board of Trustees

By: Martha L. Toscano
Assistant to the CEO

AGENDA

DALLAS METROCARE SERVICES

Service and Program Committee Meeting
Thursday, January 19, 2006 at 11:30 AM
Board Room

Dr Edgar Nace, Chairman
Helen Green, Vice-Chair
Teresa Hawthorne
Charles M. Cooper, ex officio

	I.		CALL TO ORDER
	II.		CITIZEN COMMENTS (Please limit to 3 minutes)
	III.		ISSUES TO BE CONSIDERED
Dr. Nace	1.	❖	Approval of the October 20, 2005 Service and Program Committee Meeting Minutes
Dr. Baker	2.		Discussion of Centerwide Benchmarks
			OPERATIONAL EXCELLENCE REPORTS
Linda Thompson	3.		Report on Mental Retardation Authority
Linda Thompson	4.		Annual Policy Report, in Accordance with Board Policy 1.02
Dr. Graves David Aston	5.		Report on Mental Retardation Medicaid Waiver Provider Programs
Dr. Graves David Aston	6.		Report on ICF-MR Program
Dr. Graves	7.		Report on Mental Health Programs
Dr. Grable Daniel Byrd	9.		Report from the East Provider Region
Linda Thompson Dr. Graves	9.		CLINICAL OUTCOMES REPORT
John Luna	10.		COMMUNITY PARTNERSHIPS REPORT
	IV.		MEETING ADJOURNMENT
		❖	<i>Designates items on which the Board may take action</i>



NOTICE

The Dallas Metrocare Services Board of Trustees will hold a meeting of the **Business and Finance Committee on Thursday, January 19, 2006 at approximately 12:45 p.m.** The meeting will be held at 1360 River Bend Drive - Dallas, Texas (Board Room).

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Fred Orr, Chairman
Business and Finance Committee

Charles M. Cooper, Chairperson
Board of Trustees

By: Martha L. Toscano
Executive Administrative Assistant

AGENDA

DALLAS METROCARE SERVICES

Business and Finance Committee Meeting
Thursday, January 19, 2006
at approximately 12:45 PM
(Immediately following the
Service and Program Meeting)
Board Room

Fred Orr, Chairperson
Charles Poffenbarger, Vice-Chair
John Driver
Charles M Cooper, ex officio

	I.		CALL TO ORDER
	II.		CITIZEN COMMENTS (Please limit to 3 minutes)
	III.		ISSUES TO BE CONSIDERED
Mr. Orr	1.	❖	Approval of October 20, 2005 Business and Finance Committee Meeting Minutes
Dr. Baker	2.		Discussion of Centerwide Benchmarks
			OPERATIONAL EXCELLENCE REPORT
Kyle Munson	3.		Monthly Financial Report – November 2005
		❖	Recommendation of Approval of Financial Report for November 2005 (Unaudited)
			Monthly Financial Report – December 2005
		❖	Recommendation of Approval of Financial Report for December 2005 (Unaudited)
Kyle Munson	4.		Annual Reports: <ul style="list-style-type: none"> ▪ Determination of Fund Balance Retention, in Accordance with Board Policy 4.03 ▪ Review of Mileage Rate, in Accordance with Board Policy 4.04 ▪ Review of FY04 Write-off, in Accordance with Board Policy 4.05 ▪ Review of Center Compensation Plan, in accordance with Board Policy 5.10
Jesse Aguilera	5.		REVENUE DIVERSIFICATION REPORT
Kyle Munson	6.		REPORT ON INVESTMENT IN HUMAN ASSETS
	IV.		MEETING ADJOURNMENT

❖ *Designates items on which the Board may take action*



NOTICE

Dallas Metrocare Services, Board of Trustees, will hold a meeting of the **Audit Committee on Thursday, January 19, 2006 immediately following the Business and Finance Meeting at approximately 1:45 pm.** The meeting will be held at 1360 River Bend Drive - Dallas, Texas (Board Room).

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Jorge A. Garza, Chairman
Audit Committee

Charles M. Cooper, Chairperson
Board of Trustees

By: Martha L. Toscano
Assistant to the CEO

AGENDA

DALLAS METROCARE SERVICES

Audit Committee Meeting
Thursday, January 19, 2006
(immediately following the
Business and Finance Committee Meeting
at approximately 2:00 pm)
Board Room

Jorge A. Garza, Chairman
Charles M. Cooper
Charles A. Migl

	I.	CALL TO ORDER
	II.	CITIZEN COMMENTS (Please limit to 3 minutes)
	III.	ISSUES TO BE CONSIDERED
	1.	❖ Approval of October 20, 2005 Audit Committee Meeting Minutes
Kyle Munson	2.	❖ Recommendation to Receive FY 2005 Audited Financial Statements
Kyle Munson	3.	DMS Risk Assessment and Internal Audit Staffing Discussion
	IV.	MEETING ADJOURNMENT
		❖ <i>Designates items on which the Board may take action</i>
