AGENDA

METROCARE SERVICES
January 24, 2008

TRAINING
"Trustee Liability"
Brian Crews and Greg Womack, Texas Council Risk Management Fund, presenters
(1:00 – 1:30)

REGULAR MEETING OF THE BOARD OF TRUSTEES
starting at approximately 1:30 pm
1360 River Bend Dr. (Board Room)

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I.		**Call to Order & Roll Call**	
II.		**Citizen Comments** (Limited to 3 minutes)	
III.		**Issues to be Considered**	
	❖	Consideration of Approval of December 6, 2007 Board Meeting Minutes	10153 – 10162
		Chairman Report	
Mr. Cooper		Board Liaison reports: ▪ MR Planning Advisory Committee/Network Advisory Committee Report (Board Liaison: Ms. Verlean Walton-Brooks, Chairperson: Gracie Sifuentez) ▪ Texas Council of Community MHMR Center's Meeting – Julie Noble	10163 – 10168
		Chief Executive Officer Report	
		Success Story: Texas Correctional Office on Offenders with Medical or Mental Impairments Intensive Case Management (TCOOMMI-ICM) program, Andrea Brown, presenter	
Dr. Baker	❖	Consideration of Acceptance of Chief Executive Officer Report	
Mr. Orr		**Report of the Business and Finance Committee Chair**	
		Fiscal Management Reports	
Kyle Munson	❖	Consideration of Approval of Financial Report for November 2007 (Unaudited)	10169 – 10171
Kyle Munson	❖	Consideration of Approval of Financial Report for December 2007 (Unaudited)	10172 – 10174
Sandy Stephens		Update on Establishment of Metrocare Foundation	10175

Kyle Munson	❖	Consideration of Approval of Revision to Board Policy 5.10 ▪ Policy on Salary Administration	10176 – 10182
Mrs. Noble		**Report of the Service & Program Committee**	
		Service Delivery Reports	
Dr Graves	❖	Consideration of Acceptance of Service Delivery Report for December 2007	10183 – 10185
		Quality Management Reports	
Linda Thompson	❖	Consideration of Acceptance of Quality Management Report for December 2007	10186 – 10190
Linda Thompson	❖	Consideration of Acceptance of Revision to Board Policy 2.02 ▪ Policy on Consumer Privacy and Protected Health Information (PHI)	10191 – 10199
Mr. Migl		**Report of the Audit Committee**	
Kyle Munson	❖	Consideration to Receive FY 2007 Audited Financial Statements	10200 – 10294
IV.		**EXECUTIVE SESSION:** Announcement of Closed Session in accordance with Subchapter D. Sections 551.071 – 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporations, and to receive information from and/or question employee(s) without deliberating on the subject matter.	
V.		**RECONVENE IN OPEN SESSION**	
VI.		**Meeting Adjournment**	

❖ *Designates items on which the Board may take action*

N O T I C E

Metrocare Services, Board of Trustees, will meet in Regular Session at 1:30 pm on Thursday, January 24, 2008. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1360 River Bend Drive, Dallas, Texas 75247 - 4914 (Board Room). Enter through the Pathways Clinic.

If you need additional assistance to effectively participate in or observe this meeting please notify the Administrative Office at 214.743.1201, at least 24 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075, to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussion would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Charles M. Cooper, Chairperson
Metrocare Board of Trustees

By: Martha L. Toscano
Assistant to the CEO/Board