

METROCARE SERVICES

**BOARD OF TRUSTEES
MEETING MINUTES OF**

December 1, 2011

METROCARE SERVICES

REGULAR MONTHLY MEETING

of the

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A Regular Meeting of the Board of Trustees of Metrocare Services convened on Thursday, December 1st, 2011 at 1360 River Bend Dr., Dallas, Texas 75247.

I. Call To Order/Roll Call

Ms. Noble, Madame Chair, declared a quorum present and called the meeting to order at 1:30 pm.

The following Trustees were present:

Ms. Julia P. Noble, Madame Chair
Mr. Herbert H. Kamm, Board Secretary
Mr. Craig Jeffery
Ms. Judy N. Myers
Dr. Carol S. North

Board Members Absent: Ms. Verlean Walton-Brooks, and Ms. Jill Martinez.

Staff Present: Dr. James Baker, Linda Thompson, Kyle Munson, Tom Clark, Dr. Judith Hunter, Lindsay Zimmerman and Abel Hernandez.

Guest Present: Mr. Doug Barnes, Attorney for the Center.

II. CITIZENS' COMMENTS: The procedure for public comments was available at the meeting for those interested. No public comment was received.

III. ISSUES TO BE CONSIDERED:

Consideration of Approval of the Minutes of the Metrocare Services Board Meeting for October 27, 2011. Ms. Noble called for the approval of the minutes of October 27, 2011.

Motion: Mr. Jeffery moved approval of the Board minutes of October 27, 2011. Ms. Myers seconded the motion, and the motion carried.

Madame Chair's Report

Ms. Noble said that the Board held a retreat led by Ms. Lori Palmer two days after the October Board meeting. Ms. Noble described changes to the strategic plan that were made at the retreat. The changes will be monitored in the indicators that Dr. Baker presents to the Board on his CEO monthly report.

Ms. Noble said Dr. Perez resigned from the Metrocare Board. Ms. Noble appointed Ms. Myers as Legislative Action Committee Chair to replace Dr. Perez.

Ms. Noble presented a report on the activities that took place at the Texas Council meeting she attended on October 28th.

Next Committee and Board meeting schedule:

- On January 17, 2012 the Provider Services Committee will meet at 11:30 am with the Philanthropy Committee meeting following immediately after at approximately 12:15 pm and the Finance and Administration Committee following at approximately 1:00 pm. The meetings will be held at this same site.
- On January 26, 2012 the Quality and Authority Committee will meet at 1:15 pm or 12:45 pm if there is a Board training. The Board meeting will follow immediately after at approximately 1:30 pm. The Legislative Action Committee will meet as a committee of the whole during the Board meeting at this same site. Board Training to be announced.

Chief Executive Officer's Report:

Dr. Baker called on Ms. Chantharaj for a presentation on Connect-to-Care. Ms. Chantharaj presented a video of the interview prepared for the Night of Lights Awards sponsored by the Center for Non-Profit Management. She said Connect-to-Care was one of three finalists nominated for the Communications Award.

Consideration of Acceptance of Chief Executive Officer's Report:

Dr. Baker presented a report on the centerwide indicators for the month of October 2011. There were no questions posed for this item.

Motion: Mr. Jeffery made a motion to accept the Chief Executive Officer's Report for October 2011. Ms. Myers seconded, and the motion carried.

Finance and Administration Committee: Mr. Jeffery called on Mr. Munson to present his report.

Consideration of Acceptance of the Financial Report for October 2011 (unaudited): There were no questions posed for this item.

Mr. Jeffery said the committee recommended the acceptance of the Financial Reports for October 2011. Ms. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

Report of the Provider Services Committee: Dr. North called on Dr. Hunter to present the Medical Services Report.

Consideration of Acceptance of Medical Staff Services Report for October 2011: Dr. Hunter presented a brief summary of the Medical Staff Services report. There were no questions posed for this item.

Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried.

Consideration of Acceptance of Behavioral Health Service Delivery Report for October 2011: Mr. Clark presented a brief summary of the Behavioral Health Service Delivery report. There were no questions posed for this item.

Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried

Consideration of Acceptance of the Developmental Disabilities Report for October 2011: Mr. Clark presented a verbal summary of the Developmental Disabilities report. There were no questions posed for this item.

Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried

Report of the Quality and Authority Services Committee: Ms. Noble said the committee met prior to the Board meeting today and asked Ms. Thompson to present a brief summary of her report.

Consideration of Approval of the Quality Management Report for October 2011: There were no questions posed for this item.

Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried.

Report of the Philanthropy Committee: Ms. Noble asked Ms. Zimmerman to provide the Philanthropy Committee report.

Consideration of Acceptance of the Development and Community Education Report for October 2011: Ms. Zimmerman presented a summary of the Development and Community Education report. There were no questions posed for this item.

Consideration of Approval of Board Policy 1.06:

Ms. Noble said the committee recommended the Approval of Board Policy 1.06 on Organizational Structure and the Development and Community Education Report. Ms. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

Report of the Legislative Action Committee: Ms. Noble asked Mr. Hernandez to provide the Legislative Action report.

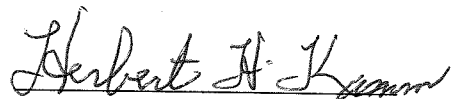
Consideration of Approval of Legislative Report for October 2011:

Mr. Hernandez presented a verbal summary of the Legislative report for October 2011.

Motion: Ms. Myers made a motion for the approval of the legislative report for October 2011. Mr. Jeffery seconded, and the motion carried.

- IV. EXECUTIVE SESSION:** There were no issues requiring an executive session.
- V. MEETING ADJOURNMENT:** There being no further business to come before the Board, the meeting adjourned at 2:15 pm.

Minutes approved by:


Herbert H. Kamm, Board Secretary

Minutes recorded, transcribed and distributed by:
Martha L. Toscano
Assistant to the CEO and Metrocare Board of Trustees