



NOTICE

Metrocare Services, Board of Trustees, will hold a meeting of the **Finance and Administration Committee on Thursday, August 20, 2009 immediately following the Provider Services Committee at approximately 12:15 p.m.** The meeting will be held at 1360 River Bend Drive - Dallas, Texas (Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Mr. Craig Jeffery, Chairman
Finance and Administration Committee

Mrs. Julia P. Noble, Madame Chair
Board of Trustees

By: Martha L. Toscano
Administrative Assistant to Board/CEO

AGENDA METROCARE SERVICES

Finance and Administration Committee Meeting
Thursday, August 20, 2009
At approximately 12:15 pm in the Board Rm.
(Immediately following the Provider Services Committee)

Committee members:

Mr. Craig Jeffery, Chairman
Mr. Greg Allbright
Mr. Charles Cooper
Ms. Elsa Rodriguez
Mrs. Julia P. Noble, ex officio

Mr. Jeffery	I.	CALL TO ORDER
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	II.	CITIZEN COMMENTS (Please limit to 3 minutes)
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	III.	ISSUES TO BE CONSIDERED
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	1.	❖ Approval of June 18, 2009 Finance and Administration Committee Meeting Minutes
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		FISCAL MANAGEMENT REPORTS
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		Recommendation of Acceptance of Financial Report for June 2009 (Unaudited)
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Kyle Munson	2.	❖ The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan.
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		Recommendation of Acceptance of Financial Report for July 2009 (Unaudited)
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Kyle Munson	3.	❖ The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan.
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		Recommendation of Acceptance of the FY10 Business Plan
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Kyle Munson	4.	❖ The chief financial officer will present the FY 10 Business Plan developed as part of the budgeting process for approval.
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		Recommendation of Acceptance of the FY10 Budget Plan
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Kyle Munson	5.	❖ The chief financial officer will present management recommendations for the FY 10 budget for approval.
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		Recommendation of Acceptance of DADS Contract for FYs 2010 and FY 2011
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Linda Thompson Kyle Munson	6.	❖ The chief financial officer and Deputy CEO will present the FY10 performance contract with the Department of Aging and Disability Services.
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Kyle Munson	7. ❖	<p>Recommendation of Approval of Letter of Intent with NorthSTAR Behavioral Health Managed Care Company</p> <p>The chief financial officer will present the terms of the proposed agreement with ValueOptions</p>
Kyle Munson	8. ❖	<p>Recommendation of Acceptance of Changes to Board Policy on Fund Balance and Retention 4.03</p> <p>The chief financial officer will present proposed revisions to the policy for approval</p>
Kyle Munson	9. ❖	<p>Recommendation of Acceptance of Engagement Letter from the External Audit Firm of Davis Kinard & Co, PC for FY09</p> <p>The chief financial officer will present the engagement letter for the upcoming external audit for the Centers fiscal year ending August 31, 2009</p>
Kyle Munson	10.	Update on the Proposed Sale of the Hillside Campus
Kyle Munson	11.	Internal Audit Update
Kyle Munson	12.	Update on the Texas Council Risk Management Fund Liability Insurance
IV. MEETING ADJOURNMENT		
❖ <i>Designated items on which the Board may take action</i>		